

## **Professional Communications**

First and foremost I'd like to welcome you to the wonderful world of Speech. As your child's teacher, I look forward to working with the both of you throughout this semester. Together, we can make this a great course. So, in order to carry out the programs of the district, as well as school, it is important that we have good classroom discipline. Therefore, I am using this method to inform my students as well as their parents/guardians of the rules, policies & procedures, as well as consequences that will be used throughout the semester.

## **Classroom Objective**

This is a course designed to make each of you a ***better communicator***. You should expect to be in front of the class at least ***twice***, weekly. Throughout this semester you will be asked to perform several speeches that will require a performance of above satisfactory (70+). I reiterate the major emphasis in this class is to be able to stand in front of an audience of your peers and formerly perform utilizing proper academic and grammatically correct English! Refusal to do so, in all likelihood, will cause failure.

## **Grading Policy**

1. 50% Daily Work
  - A. Class Participation
  - B. Textbook Assignments
  - C. Chapter Worksheets
  - D. Current Events
2. 50% Speeches & Tests
  - A. Chapter Tests or Section Quizzes
  - B. Brainstorming Activities
  - C. Video Quizzes

## **Rules and Procedures**

1. Be prompt to class and regular in attendance. Three tardies will equal one absence.
2. Maintain all school property. Leave the school property how you found it.
3. Be courteous, respect others, and use your class time effectively.
4. Turn in work on time and always bring the proper materials needed for class with you.
5. **No gum, No gum, No gum, in class b'c it ends up underneath under my desktops.** Spill proof cups and capped bottled water is acceptable.
6. The bell does not dismiss class. Remain seated in assigned seats until dismissed. Do not gather in front of the door under any circumstances.

**During a Speech or Test**

1. Keep quiet and be respectful.
2. Acknowledge the speaker by making eye contact

**Consequences for Minor Behavioral Problems**

1. 1<sup>ST</sup> Offense.....Verbal Warning
2. 2<sup>nd</sup> Offense.....1 on 1 Conference
3. 3<sup>rd</sup> Offense.....Immediate Parent Contact
4. 4<sup>th</sup> Offense.....Office Referral

**Immediate Referral to the office for:**

1. Abusive, Disruptive, or Dangerous behavior.
2. Failure to comply with the TMHS Student Codes of Conduct.

**\*Due to work finished in class as well as group/team projects, students may be called upon to grade each others work from time to time. By signing this form you are giving permission for your child's work to be graded by their classmates.**

**Parents and or the office will be notified when the teacher feels it is necessary to do so in order to maintain positive classroom discipline.**

**I hope you will take a few minutes from your busy schedule to discuss the need for good discipline with your child. Learning can only be accomplished, appropriately in a well-disciplined classroom. Your help is greatly appreciated and you can expect me to be an effective and dedicated teacher who strives for each and every student to succeed. I will also keep those who need to know their students progress well informed.**

- \*Parent/Guardian
- \*Principal/Asst. Principal
- \*Counselor
- \*Head Coach

**All students will be treated in an equitable manner and I vow to be dedicated to you and your child's learning, while modeling professionalism.**

**Student Signature\_\_\_\_\_ Parent Signature\_\_\_\_\_**